

Financial Disclosure Management

8.0.1 Release Notes

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Introduction

Previous Release Notes are posted on the FDM website:

<https://www.fdm.army.mil/helpSupport/releaseNotes.htm>.

The following enhancements have been implemented in FDM for Release 8.0.1:

8.0.1 Enhancements

Appointment Date Acknowledgement

Submit Termination Report 15 Day Prior

Defects & Changes

Appointment Date Acknowledgement

This release includes an Appointment Date Acknowledgement to ensure both OGE 450 and OGE 278 filers enter the correct appointment date when submitting a New Entrant Report in FDM.

This prevents filers from entering erroneous appointment dates, which later need to be corrected by an Ethics Official.

OGE 450 New Entrant Reports

- ❖ Filers can enter a date in the Appointment Date fields and acknowledge the date is correct or incorrect. If a filer acknowledges the date is incorrect, a red flag will prevent the filer from submitting their report until the correct Appointment Date is acknowledged to have been entered.

OGE 278 New Entrant Reports

- ❖ Filers can enter a date in the Appointment Date fields and acknowledge the date is correct or incorrect. If a filer acknowledges the date is incorrect, a red flag will list on the report's Red Flags section until the correct Appointment Date is acknowledged to have been entered.

Figure 1. OGE 450 New Entrant Appointment Date Acknowledgement

The screenshot shows a web application interface for OGE 450 New Entrant reports. At the top, there is a navigation bar with tabs for 'My Reports', 'My Info', and 'Resources'. Below this, there are links for 'Reports Not Started' and 'Reports List'. The main content area is titled 'Appointment Date' and contains the following elements:

- Instructions:** For your "Appointment Date" use the later of the date that you began working in the position that requires you to file the OGE Form 450 or the date that your duties changed that now require you to file an OGE Form 450. Your "Appointment Date" might be other than the date that you first began working for the Federal Government. Consult your Ethics Counselor if you have questions about the correct date. Your "Notified to File Date" is the date that your Supervisor or Legal Advisor first notified you that you must file this OGE 450.
- Appointment Date:** 11 / 01 / 2016 (mm/dd/yyyy)
- Notified to File Date:** [Field]
- Back Button:** A button labeled '< Back' is located on the left side.
- Common Questions:** A sidebar on the right contains a list of questions: 'I am a new entrant. What is my date of appointment?', 'How will the ethics official use my appointment date?', 'What if I have a break in service?', and 'Glossary'.

A modal window titled 'Appointment Date Acknowledgement' is open in the foreground. It contains the following text:

I hereby certify that I have accurately entered the correct appointment date for my current position as reflected on my SF 50 or other official personnel record, and if applicable, the correct "notified to file" date. I understand that providing false information on this report is cause for mandatory referral to the Department of Justice and may result in imposition of civil penalties up to \$50,000.

Notes: 1) Designated Filing Positions - If your position is a designated filing position in accordance with regulation, policy, or your position description, enter your appointment date as your notified to file date. 2) Ad Hoc Filing Positions - If you are not in a designated filing position or are in a position that is newly designated for filing, the "notified to file" date is the date on which a determination was made and transmitted to you that you are required to file an OGE 450 financial disclosure report, regardless of when you actually opened or reviewed said notification. If you are unsure of your "notified to file" date, check with your supervisor or local ethics counselor. Yes/No options at bottom

At the bottom of the modal window, there are two buttons: 'Yes' and 'No'.

Figure 2. OGE 450 New Entrant Appointment Date Acknowledgement Red Flag



Figure 3. OGE 278 New Entrant Appointment Date Acknowledgement

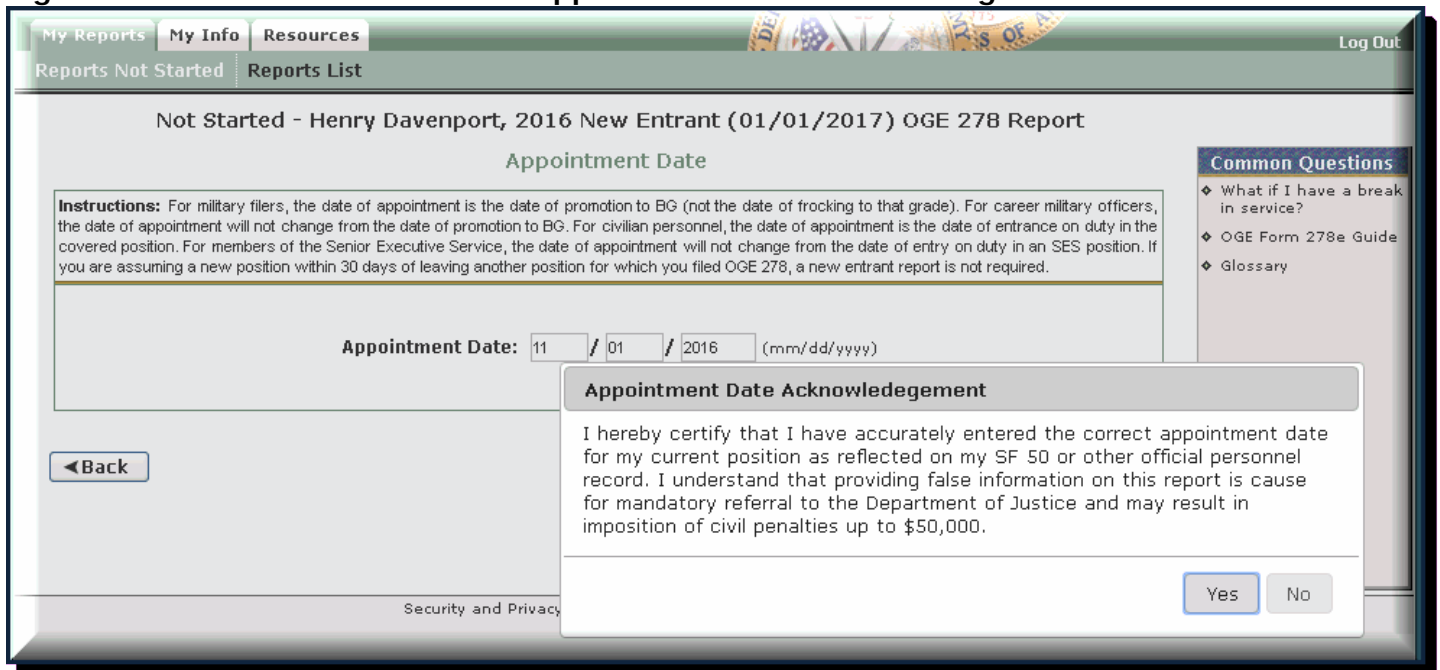
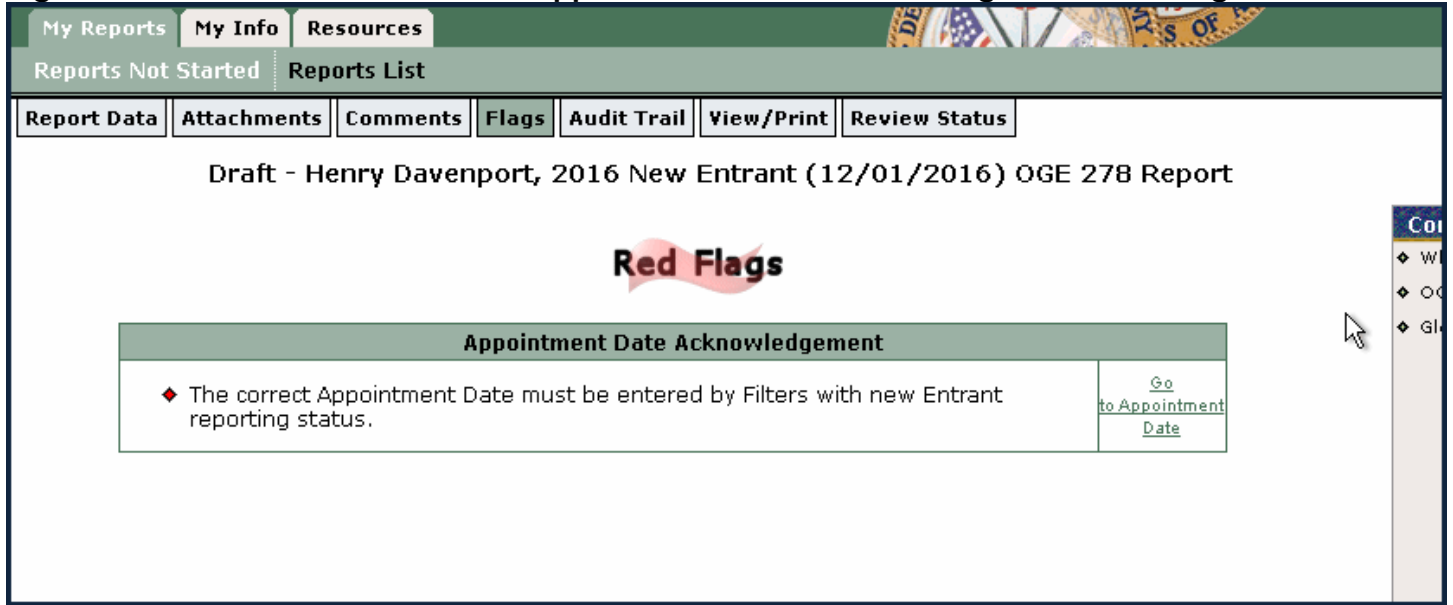


Figure 4. OGE 278 New Entrant Appointment Date Acknowledgement Red Flag



The screenshot shows a web application interface for OGE 278. At the top, there are navigation tabs: "My Reports", "My Info", and "Resources". Below these are "Reports Not Started" and "Reports List". A secondary row of tabs includes "Report Data", "Attachments", "Comments", "Flags", "Audit Trail", "View/Print", and "Review Status". The main content area displays the title "Draft - Henry Davenport, 2016 New Entrant (12/01/2016) OGE 278 Report" and a prominent "Red Flags" heading. A table with the header "Appointment Date Acknowledgement" contains one row with a red diamond icon and the text: "The correct Appointment Date must be entered by Filters with new Entrant reporting status." To the right of this text is a link that says "Go to Appointment Date". On the far right, a vertical sidebar contains a "Comments" section with three items, each preceded by a diamond icon.

Appointment Date Acknowledgement	
◆ The correct Appointment Date must be entered by Filters with new Entrant reporting status.	Go to Appointment Date

Submit Termination Report 15 Days Prior

This release includes the ability for a filer to submit a Termination and Incumbent/Termination report 15 days prior to the actual termination date entered in the report. See Acceptance Date for Termination Filings [OGE Program Advisory, PA-16-06](#). OGE guidance has been added to the eSign Report page for filers if report information changes between submission of report and actual termination date.

Figure 5. eSign Report – Termination Report Submission Guidance

My Reports | **My Info** | **Resources** | **Log Out**

Reports Not Started | **Reports List**

Report Data | **Attachments** | **Comments** | **Flags** | **Audit Trail** | **View/Print** | **Review Status**

Draft - ASD1 Sec, 2016 Termination (01/14/2017) OGE 278 Report

Getting Started | Assets | Income | Transactions | Gifts, etc | Liabilities | Agreements | Positions | **eSign**

eSign Report

[View this report](#)

Step 1: By eSigning...

I hereby certify that the report data I have entered and all files I have attached are true, complete, and correct to the best of my knowledge.

In accordance with the Digital Signature Act of 1999, I recognize that my eSignature (Electronic or Digital Signature) shall be given the same legal status as a signature made with a pen. I further recognize that the eSignature may not be denied legal effect, validity, or enforceability solely because it is in electronic form. I here by consent to the use of eSignature.

I understand that my eSignature is applied to the information that I have provided and not the presentation formatting of the information on the screen or printed page.

Recent OGE guidance now permits you to submit a Termination OGE 278e Report as early as 15 days prior to your actual termination date. However, since the reporting period ends with your last day of federal service, by submitting this form, you acknowledge and agree that you will have a CONTINUING DUTY TO NOTIFY ethics counsel should your information change between submission of this report and your actual termination date.

Step 2: Submit my report to... | **Step 3: eSign your report**

ABC1 Sec (Senior Legal Counsel) | [View this report](#) | **eSign**

Common Questions

- ◆ What is the Annual Post-Employment Certification and Notification?
- ◆ Is there a "combat zone extension" for completing the Annual Post-Employment Certification and Notification?
- ◆ OGE Form 278e Guide
- ◆ Glossary

Defects & Changes

FDM- 841 – The weekly automated Remind OGE 450 filers notification wording has changed from “due this week” to “due on {specific due date}”.

FDM-1066 – The Browse button now displays on the OGE 278 Add Job Description page when using Chrome.

FDM-1231 – The OGE 450 Filer Report Assignment notification now includes links to the Filing and OGE 450 quick reference card (QRC) and video tutorial.

FDM-1297 – The Disclosure Report Detail Reporting Status dropdown no longer displays duplicate entries from New Entrant.

FDM-1334 – An application error no longer occurs for FDM Filer Assistants when accessing the assist filer tab.

FDM 1335 - An application error no longer occurs for users who only have the Filer Assistant role when logging in.

FDM-1338 - The Username or Password now display the correct error message when either are entered incorrectly.